Term Paper 12-20 pages enough.

I upload all the files you might need it.

**General Instructions:**

**Line Spacing:**double spacing

**Font:** Times New Roman or another clear, easy to read font, size 12  
**Margins:** 2.5 cm on all sides

**Alignment:**left-aligned, do not justify  
**Paragraphs:**indent every first line (1 tab or 5 spaces)

**Quotations:**blocked (justified and indented on both sides)

**Page numbers:** consecutive numbers, top/bottom right.

**Header:** Running head (title of paper) top left. (Use Header for this)

**Table of Contents:** must be numbered on multiple levels and these numbers must be followed in the text.

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