**To:** Professor

**From:** Student Name(s)

**RE:** EGR121, Lab #

**Date:** Submission Date

Summary

The summary is a brief description of the project. Normally one paragraph that outlines the objectives of this lab project is enough.

Exercises

You can organize the subsections according to different parts of the project (e.g. “Exercise 1”, “Exercise 2” and so on), and include problem statement, source code, results and your observations under each subsection.

Discussions & Conclusions

Discuss the problems you encountered and how you resolved them. Summarize what is achieved in the lab project.