

History and Theory of Biological Anthropology (ANTH100)

Midterm Exam (30% of final grade) – Guidelines

The Exam is 2 essay prompts and for full credit you should **respond to both prompts**. For each of the responses, be sure to include:

- An introductory paragraph including a thesis that clearly states the crux of the argument
- A *minimum* of 2-3 pieces of evidence for *each part* of the question, with in-text citations
- An explanation of how each piece of evidence directly relates to the argument
- A concluding paragraph that summarizes the significance of the argument

Formatting

- 3-4 pages for each prompt (**MAX**: 8 per prompt)
- Total of 6-8 pages
- 1.5 spacing, 1-in margins, Times New Roman, 12-pt font
- Page numbers
- Each of the 2 prompts is clearly labeled

Citations

- Cite every source
- In-text citations for every piece of information that is not your own (even if paraphrased), using page numbers when needed. This helps to distinguish between the ideas put forth by the scientist and analysis that is your own.
- APA citation style
- All sources cited in alphabetical order on a separate page labeled “Work Cited,” “References,” or “Bibliography”

Best Practices

- Avoid long direct quotations: instead, rephrase in your own words, highlighting the most important parts. If a source has a short, particularly well-phrased statement, you can quote it directly, but be sure to include a page number and an explanation of how this directly relates to the argument.
- Avoid first tense “I” statements since “I believe” or “I think” is already implied. Instead, support the argument with textual evidence to convince the reader.
- Taxonomic names are always *italicized*, with the genus name Capitalized and the species name lower-case

- Correct: *Homo sapiens*
 - Incorrect: Homo sapiens, homo sapiens, homo Sapiens, *homo sapiens*
- Article titles are referenced using quotations marks, while journal names and book titles are italicized.
- If they help to support the argument, tables or images can be added at the end of the assignment and be labeled as “Figure A” “Table A” or “Appendix A,” as appropriate. Refer to these in the body using parentheses (Figure A).