**Organizational Policies**

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**Importance of Organizational Policies**

**Background**

Policies at the workplace list among the essential tools that aid in regulating the operations to achieve the organizational goals. The selected policy is a code of conduct, which helps guide how things are done in a workplace. A code of conduct is a set of rules that the employer and employees must observe. The policy provides an outline of things that an individual can or cannot do to achieve appropriateness. The policy dictates the motion of interaction among people in the workplace regardless of their individuality.

The policy was created to ensure that everyone in the organization is comfortable during work. The code of conduct focused on instilling respect for each other and avoiding cases of conflict. The policy also focused on ensuring a harmonious working environment as the employees have to embrace teamwork in the agency. The policy was also created to enforce the agency's values, ethics and morals (Mousa et al., 2020). The precise rules will guide the employees and employers to understand what the company expects from them. The policy will ensure that on will act within the set laws and improve the workers' morale.

**Mission**

The agency's mission is to ensure teamwork is achieved through close regulation of the behavior of the employees. Employees play a significant role in achieving the agency's goals, thus the need for such policies. The code of conduct is a critical policy that ensures that the employees will behave in a certain way without deviations. The policy is specific to address each issue to the core, and the list of consequences is included in the agency's handbook (Kisner, 2018). The agency's goal is to record positivity and steer operations to a great height, a goal achievable through regulated operations.

**Goals**

The agency's first goal is to offer maximum customer satisfaction through the employees. The nature of operations involves close interaction between the employees and the customers, requiring strict regulatory measures. Customer satisfaction is a primary goal that determines the profitability rate of the agency over a long time. The second goal is to embrace technology, which depends on the collaborative action of the employers and employees. Thus, regulatory policies ensure that all the involved members have equal opportunities to play their roles (Mousa et al., 2020). The policy also drives the well-being of the employees as they acquire respect from colleagues and uphold solid organizational values.

**References**

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